

# Kent Community Foundation Grant Application

Applicant name(s):

Organization:

Position/Title:

Phone:

Email:

Mailing Address:

Project Title:

Requested Amount: \$

***Please attach a sheet(s) with the following information:***

**Project Description/Objectives:**

WHO will do it (target audience – how many involved), WHAT will be done, WHEN (schedule for executing, and evaluating), WHERE it takes place, finally, describe desired outcomes and how they relate to the mission of the Kent Community Foundation.

If it is a **school request**, please comment on how this extends or enhances the standard curriculum and how it increases student achievement. (250 words or less)

**Community Involvement/Publicity:**

Briefly describe the level of community involvement and how will project/results be publicized.

**Total Funding:** Please outline project budget and include any other funding. Also, please make note of continuing funding if applicable. Include tax and shipping costs.

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Submittal of this application grants Kent Community Foundation the right to use the proposal and its results, if funded, for public information purposes.

Date:

Print name:

Signature of applicant:

**KSD Staff:** Please have principal review – The school principal must forward applications. If it is for computer hardware or software, concurrence of the Information Officer is also required.   initials

**Principals:** Please review the application. If you agree with the *Principal's Statement of Endorsement* (see below), email this to the Grants Chair at [grants@kentcf.com](mailto:grants@kentcf.com)

**Principal's statement of endorsement:** *I have read this proposal and endorse the applicant's budget and his/her plans to implement this project at this school. The proposed project supports the school's improvement plan and our efforts to increase academic achievement.*

Signature \_\_\_\_\_

**NOTE: All applications must be received by April 1**